

## **Mental Health Therapy Supervisor**

**General:** Supervision in the assessment and formulation of a diagnostic impression, and treatment of mental disorders and other conditions and the provision of psychotherapy under the terms and conditions that the Maryland Board determines by regulation.

**Specific:** Supervision means a formalized professional relationship between a supervisor and a supervisee that: (1) Provides evaluation and direction of the supervisee; and (2) promotes continued development of the supervisee's knowledge, skills, and abilities to provide social work services in an ethical and competent manner.

The knowledge, skills, and abilities entail application of the theories, knowledge, procedures, methods, or ethics derived from a formal educational program in social work, mental health counseling, or psychology to restore or enhance social/emotional functioning of individuals, couples, families, groups, organizations, or communities through:

- Assessment;
- Formulating diagnostic impressions;
- Planning;
- Intervention;
- Evaluation of intervention plans;
- Case management;
- Information and referral;
- Advocacy;
- Consultation;
- Education;
- Research;
- Community organization;
- Development, implementation, and administration of policies, programs, and activities, and
- Treatment of psychosocial conditions and mental disorders and the provision of psychotherapy under the direct supervision of a licensed certified social worker-clinical.

### **Additional Responsibilities:**

1. Document supervision sessions using the OMHC Supervision Form.
2. Annual Assessment of Supervisee (format provided by ETSMD)
3. Co-signature on documentation as required
  - LMSW, LGPC co-signature requirements:
    - Initial Diagnostic Evaluations
    - Treatment Plans

- Discharge Summaries
- Intern co-signature requirements:
  - Initial Diagnostic Evaluations
  - Progress Notes
  - Treatment Plans
  - Discharge Summaries
- 4. Ensure timely completion of required documentation by supervisees: use Electronic Medical Record system to run a report that identifies incomplete documentation, and follow up with supervisees accordingly.
- 5. Review records with supervisees to ensure all required documentation has been completed/signed by the client as necessary, including intake paperwork and Treatment Plans.
- 6. Submit completed timesheet every two weeks.